

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, May 8, 2018 | 12:00 p.m. | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Jay Miller, Ph.D., CSW-Chair
Sally Rhoads, LCSW
Anne Adcock, DSW, CSW
James Haggie, LSW
Jene Hedden, LCSW

Staff Present:

Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator

Board Member Absent: Hilma Prather, Public Member

Consultants Present: Marcus Jones, Board Counsel, Assistant Attorney General

Guests Present: Nicole George, University of Louisville; Brenda Rosen, LCSW, and Tony Goodwin representing NASW-KY; Pam Guerrero, LCSW, U of L Kent School of Social Work; and Jennifer McMinn.

Call to order

Dr. Jay Miller, Board Chair, called the meeting to order at 12:29 p.m. EST.

Minutes of April 10, 2018 board meeting

Dr. Jay Miller, CSW, Board Chair

Approved: A motion was made by Anne Adcock and seconded by Jene Hedden to approve the minutes of the April 10, 2018 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – April 1-30, 2018

- 129 New Applications (5 LSW; 99 CSW; 25 LCSW)
- 122 Applications approved (9 Bachelor's exam; 87 Master's exam; 26 Clinical exam)
- 26 Initial licenses issued (1 LSW; 8 CSW; 17 LCSW)
- 124 Online Renewals (13 LSW; 39 CSW; 72 LCSW) / 5 Paper Renewals (1 LSW; 2 CSW; 2 LCSW)
- 15 Reinstatements (3 LSW; 9 CSW; 3 LCSW)
- 4 Temporary Permits approved: 1 nonclinical and 3 clinical
- 41 Supervision Contracts approved; 14 contracts deferred
- 14 Miscellaneous

There has been overall increase in all documents received in the office.

Licensee File Scanning Project

The KDLA scanning project has been completed and the invoice has been paid.

Education and Outreach / Technology

- Kentucky Interactive continues to work on an online Reinstatement process. The board had a preview of the draft online Application for Licensure with an added checkbox for criminal convictions.

Association of Social Work Boards (ASWB)

- Anne Adcock (granted full scholarship by ASWB) will attend the ASWB Spring Education Conference in Nova Scotia, May 2018 as the Delegate from Kentucky.
- Florence Huffman, ED, will attend the ASWB Board of Directors meeting at the May 2018 Meeting in Nova Scotia and her attendance will be paid for by the ASWB.

Financial Report

April 1-30, 2018 Revenues and Expenditures

- Sum of Revenues: \$29,470
- Sum of Expenditures: \$64,668
- Cash Balance: approximately \$405,483
- Year to Date Expended Budget: 98%

Travel and Per Diem

Approved: A motion was made by Sally Rhoads and a second by James Haggie to approve board members' travel and per diem for the May 8, 2018 board meeting and the motion carried by unanimous voice.

Committee Reports

Complaint Review Committee

Dr. Jay Miller, CSW; Dr. Anne Adcock, CSW; and Jene Hedden, LCSW

No report for today's meeting.

Application and Supervision Review Committee

Sally Rhoads, LCSW, Hilma Prather, and James Haggie, LSW

Approved: A recommendation was made by the committee to approve the supervision hours to Dede Stratton, CSW that were provided by Deborah Spicer, LCSW. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve Kathryn Daughtery to sit for the Masters exam. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve Thomas Kurtz to sit for the Masters exam. The motion carried by unanimous voice.

Old Business

Dr. Jay Miller, CSW

Personnel Evaluations

The Executive Committee will complete their review of the personnel evaluations and make their recommendation to the board at the June 12, 2018 board meeting.

Motion to Reconsider

The Motion to Reconsider from Carol Niehaus was referred to the Complaints Committee to make a recommendation.

New Business

Dr. Jay Miller, CSW

Request for Proposal – Investigative Services

Jene Hedden and James Haggie will serve as the RFP review committee and make recommendations to the full board at the June 12, 2018 board meeting.

KHEAA Memorandum of Understanding

The board discussed general revisions to the proposal. Marcus Jones will present the revised agreement to the KHEAA legal counsel for review.

Adjournment

Approved: A motion was made by Jene Hedden and a second by James Haggie to adjourn the meeting at 2:25 p.m.

Respectfully submitted,



J. Miller, Ph.D., CSW

Dr. Jay Miller, CSW, Board Chair